Terms and Conditions

The following terms and conditions relate to all training courses booked with The Performance Partnership Worldwide Limited.

- All prices include VAT at the current rate of 20%.
- Payment in full must have been received by us as cleared funds prior to the commencement of the training course booked. Failure to do so will result in the refusal of delegate access to the training course booked.
- If, for any reason, you have to cancel an agreed booking, this must be notified to us in writing, and the cancellation fees will apply as shown:

Notice Given	Cancellation
Less than 1 month	100%
Less than 3 months	75%
More than 3 months	50%

- Certification requires attendance on the entire course.
- We regret that, in view of the highly specialised nature of our courses, which can be planned as much as 12 months in advance, we will strictly adhere to our Terms and Conditions, and Cancellation Scale. We may, at our discretion, consider a substitute delegate, however, due to course popularity; no course can be transferred to a future date or alternative course.

I have read and accept the above Terms and Conditions.

Name:	Signature:
Programme Booked:	Date:

Please sign and email to: events@performancepartnership.com or alternatively fax to 0208 939 1406

